

## **HAYDON WICK PARISH COUNCIL**

Minutes of the Policy & Finance Committee Meeting held on Tuesday 24<sup>th</sup> July 2018 at 7.30pm at the Council Offices, Thames Avenue, Haydon Wick

In attendance: Councillors L Brown, J Fuller, E Gerrard, R Hailstone, S Heyes, V Manro, S McDermott, and R Worman

In the absence of both the Committee Chair and Vice-chair, Councillor S McDermott chaired the meeting

Assistant Clerk: Caroline Roberts  
Administration Assistant: Sandra Kelly

### **1 APOLOGIES FOR ABSENCE**

Councillors S Callen (Holiday) and P Martin (Medical)

All apologies accepted

### **2 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

None declared

### **3 PUBLIC RECESS**

None present

### **4 MINUTES**

4.1 To confirm and sign the minutes of the meeting held on Tuesday 26<sup>th</sup> June 2018

**Proposed: Councillor V Manro                      Seconded: Councillor J Fuller**  
**Vote: Agreed with 2 (two) abstentions**

**RESOLVED: that the minutes of the Policy and Finance Committee Meeting held on Tuesday 26<sup>th</sup> June 2018 be signed as a correct record, subject to Councillor V Manro being added to the attendees list.**

### **5 EXEMPT ITEMS - EXCLUSION OF PRESS AND PUBLIC**

Certain items are expected to include the consideration of exempt information and the Policy & Finance Committee is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

## 6 CLERK'S REPORT

The Clerk updated members on the following items:

- Provided an update on information received relating to damage to boundary wall. A response in line with the advice given will be sent to the resident and previous contractor stating that the Council is not responsible
- Outlined the current situation relating to the delay in one of the Amenities Operatives completing their driving test. The Locum Clerk was requested to review this matter and report back

## 7 ACTION REVIEW SUMMARY

Noted no change

## 8 REPORT FROM GRANTS WORKING PARTY

The Committee received a report from the Grants Working Party from their meeting held on 24<sup>th</sup> July 2018.

The meeting had considered three applications for funds

- 8.1 North Swindon Community Group– application for £1,000 to raise funds towards the North Swindon Fun Day. This application was deferred from the last meeting following request for further financial information. A grant of £1,000 was recommended

**Proposed: Councillor E Gerrard                      Seconder: Councillor L Brown**  
**Vote: Agreed with one (1) against and one (1) abstention**

**RESOLVED: To approve the recommendation of the Grants Working Party to give £1,000 to the North Swindon Community Group**

- 8.2 Shine! PND Support Group – application for £2,500. The Group was operating outside of the Parish and have only been running for 3 months. However, as approximately 10% of the delegates reside in the Parish a grant of £250.00 was recommended.

**Proposed: Councillor L Brown                      Seconder: Councillor S Heyes**  
**Vote: Agreed with one (1) abstention**

**RESOLVED: To approve the recommendation of the Grants Working Party to give £250.00 to the Shine! PND Support Group**

- 8.3 Swindon 105.5 – application for £500.00 for radio training sessions within the Parish. A grant of £500.00 was recommended

After discussion, a proposal was put forward to give £250.00

**Proposed: Councillor J Fuller                      Seconded: Councillor E Gerrard**  
**Vote: three (3) for    four (4) against and one (1) abstention**

This proposal fell and a counter proposal put forward to give £500.00

**Proposed: Councillor V Manro      Seconded: Councillor R Hailstone**  
**Vote: five (5) for      two (2) against and one (1) abstention**

**RESOLVED: To approve the recommendation of the Grants Working Party to give £500.00 to Swindon 105.5 with the condition that they provided regular updates to the Council on the training sessions**

## **9 COUNCILLOR REPORTS**

Councillor V Manro

Requested that a schedule of the Council's current policies review dates is made available, and any due for review are referred to the next Policy & Finance meeting.

Asked if the email disclaimer statement could be linked to the Council's privacy statement on the website and the disclaimer statement set up on the Councillors' emails.  
*Response: This is in hand*

Councillor S Heyes

Reported that there were still overgrown bushes in Abbey Meads

Councillor E Gerrard

Enquired as to the progress on the extension to the Council Offices. *Response: This has been put on hold until a Business Plan is formulated*

Councillor R Hailstone

It was asked who was responsible for removing the pile of scalplings on the footpath near Heaton Close play.  
*Response: Carrying out further investigation with the contractor*

Councillor L Brown

Reported that a Water Refill Scheme was being launched in the town which encouraged small businesses and organisations with a tap to allow passersby to refill their plastic bottles for free. *Response: Agenda item for next Full Council meeting*

## **10 ITEMS FOR THE NEXT AGENDA FOR THE MEETING TO BE HELD ON TUESDAY 28<sup>th</sup> August 2018**

Any items to be advised to the Clerk

**11 EXEMPT ITEMS**

None

Meeting ended at 8.10 pm

Signed \_\_\_\_\_ Chair