

## **HAYDON WICK PARISH COUNCIL**

Minutes of Haydon Wick Parish Council held on Tuesday 21<sup>st</sup> August 2018 at 7.30pm in the Parish Council Offices, Thames Avenue, Haydon Wick.

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**MEMBERS PRESENT:** Councillors L Brown (Chairman), S McDermott (Vice-Chair), E Baker-Lee, P Booth, S Callen, P Eagle, E Gerrard, R Hailstone, S Heyes, V Manro, D Rodgers, D Smith, M Whelan and R Worman

**OFFICERS PRESENT:** Georgina Morgan-Denn - Locum Clerk  
Caroline Roberts – Assistant Clerk

**BOROUGH COUNCILLORS PRESENT:** Ward Councillor D Renard

### **699 APOLOGIES**

Apologies were received from Councillors J Fuller (family commitment), P Martin (medical) and P Eagle (holiday).

No apologies received from Councillor C Taylor.

All apologies were accepted.

### **700 DECLARATIONS OF INTERESTS**

None declared.

### **701 PUBLIC RECESS**

There were no members of the public present.

### **702 EXEMPT ITEMS - EXCLUSION OF PRESS AND PUBLIC**

As certain items were expected to include the consideration of exempt information Haydon Wick Parish Council **RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that it would involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

None

### **703 MINUTES**

Members received and approved the minutes of the Full Council Meeting held on Tuesday 17<sup>th</sup> July 2018.

**Proposed: Councillor S Heyes**

**Seconded: Councillor V Manro**

**Vote: Agreed with four (4) abstentions.**

**RESOLVED: the minutes of the Full Council meeting held on Tuesday 17<sup>th</sup> July 2018 be agreed and signed as a correct record.**

### **704 COMMITTEE MINUTES**

Members received and noted the minutes of the following meetings and approved any actions and recommendations:

704.1 Planning & Highways Committee held on Tuesday 3<sup>rd</sup> July 2018

**Proposed: Councillor S McDermott                      Seconded: Councillor E Baker-Lee**

**Vote: Agreed unanimous.**

**RESOLVED: to receive and note the minutes**

Recommendations to be approved

None

An update was provided on several queries relating to items 9 and 10.

704.2 Amenities & Leisure Committee held on Tuesday 10<sup>th</sup> July 2018

**Proposed: Councillor R Hailstone                      Seconded: Councillor V Manro**

**Vote: Agreed unanimous.**

**RESOLVED: to receive and note the minutes**

Recommendations to be approved

None

704.3 Policy & Finance Committee held on Tuesday 26<sup>th</sup> June 2018

**Proposed: Councillor E Baker-Lee                      Seconded: Councillor S Callen**

**Vote: Agreed unanimous.**

**RESOLVED: to receive and note the minutes**

Recommendations to be approved

None

**705 COUNCILLORS' REPORTS**

Councillor R Worman: reported offensive graffiti on vehicles and garage doors of three dwellings in Sunningdale Road. Community Police Support Officers had attended as no police were available. Graffiti on the garage door has been covered up, and removed from the vehicles. Councillor Worman to provide office with details of the crime reference number and photographs.

Councillor M Whelan: raised the issue of the amount of graffiti in the town centre.

Councillor D Rodgers: reported that the boundary line along the culvert at Brooklime, is in question and the Parish Council may have been cutting grass on private land. Further investigation is being undertaken by the Borough Council.

Councillor R Hailstone: mentioned that the wooden barrier in Old Blunsdon Road is still missing and requires urgent attention.

Councillor E Baker-Lee: dead branches have been placed around the bottom of trees near Rex Barnett walk by the residents of nos. 1 and 3 High Street. *Response: agreed to write to the residents advising them that this was fly tipping.*

Advised that she has received complaints from residents of high noise levels coming from people leaving St John's Church in the early hours of Sunday mornings. *Response: Clerk to speak with the Church's Reverend concerning this matter.*

#### **706 WARD COUNCILLOR REPORTS**

Councillor Renard: Reported that he had received a number of complaints about the poorly cut bushes around Abbeymeads, in particular, Shepperton Way, and that St Andrew's side looks better. *Response: The Parish Council has since cut these hedges.*

Councillor Renard agreed to follow up with Borough Highways on the matter of the removal of "Haydon Wick" from signage prior to the Lady Lane turning into Abbey Meads

#### **707 CLERK'S REPORT**

- Awaiting a response from Borough Council Officers on availability of dates for the Emergency Working party meeting.
- The conversion of the existing uncontrolled crossing to a new Toucan crossing within Oakhurst Way by the junction of Voyager Drive is underway. SBC have requested permission that the length of bushes on the north side of Voyager Drive be reduced by SBC operatives which will be undertaken during this project whilst traffic management on site. SBC will accept the financial cost in trimming the bushes along the affected site and any disruption will be inside the school vacation.

Advised that still awaiting update on the relocation of the bus stop on Oakhurst Way. It was asked what progress had been made with the installation of bus hard standings at locations in Haydon End/Taw Hill areas. Councillor E Famarazi was assisting in this as still awaiting quote from SBC. To move this forward, details of the locations to be passed to Councillor D Renard who agreed to follow up.

- Further concerns have been raised about Thamesdown Drive, especially on social media, and therefore the Swindon North Community Policing Team are looking to convene a Community Based Group made up of local representation to work towards understanding specific issues and finding sustainable solutions. The group has requested the use of the Parish Council meeting room to hold its first meeting at 2.00 p.m. on Thursday 20<sup>th</sup> Sept 2018. Group to consist of parish (Haydon Wick and St Andrews) and ward councillor representation, as well as police, SBC officers and some community representation. Councillors were asked if they would be interested in representing HWPC at the group. Councillor V Manro and J Fuller (if available) expressed an interest.
- Reported that complaints received about hedge cutting would be fully investigated.

## **708 FINANCIAL MATTERS**

708.1 The Councillors discussed the bank balances report and the schedule of payments for the month ending 31<sup>st</sup> July 2018 which had been tabled at the meeting. A number of queries were raised relating to duplication of vehicle registrations, cost of green refuse bags, which is currently being looked into, and increased costs of grass cutting machinery repairs.

708.2 The meeting approved the documents and the Assistant Clerk requested for two approved signatories to attend the office to sign off the payment schedule.

Councillors R Hailstone and L Brown agreed to attend the Office to check and sign the payment schedule.

**Proposed: Councillor P Booth**  
**Agreed unanimous.**

**Seconded: Councillor S McDermott**

**RESOLVED: to accept the content of the reports and to approve the schedule of payments**

## **709 GRASS CUTTING UPDATE**

The monthly work sheet for the period from week commencing 16<sup>th</sup> July 2018 to week commencing 13<sup>th</sup> August 2018 was tabled. Reported that the grass cutting team were currently ahead of schedule and on their seventh cut.

## **710 COUNCILLOR VACANCY**

The Assistant Clerk advised the meeting that as no election had been called for, the vacancy has been advertised as a Co-option Vacancy. Notices have been displayed on boards and website. It was also suggested placing the vacancy on the Haydon Wick Community and Facebook pages. It was agreed to remove the closing date.

## **711 COMMUNITY ENGAGEMENT GROUP**

Councillor S McDermott gave an update on the meeting of the Community Engagement Group held prior to the Full Council Meeting.

- Asked for volunteers to assist with delivering magazines to the residential establishments - 50 to each location. Councillor E Baker-Lee offered to distribute these.

Councillor D Rodgers mentioned that she had not received the Summer edition and Ward Councillor E Famarazi had not received previous editions. Office to look into.

- Christmas Parcel Scheme – details of this year's arrangements will be circulated to members via email. The Office to assist with the production of cards and administration of the scheme.
- Would welcome magazine articles from community groups and members. An article to be written is the inappropriate use of Salt Bins – not for private use but for public highways and footpaths.

## **712 105.5 GRANT**

Councillor S McDermott gave an update on how the grant of £500.00 given to 105.5 Radio, would assist in providing training to local groups in Haydon Wick to make effective use of media. This is aimed at not for profit community groups

and also open to Councillors. Free sessions have tentatively been arranged, the first being 21<sup>st</sup> January 2019. An article to be published in the magazine with an application form to apply. To enable Haydon Wick Parish Council to build a better relationship with the community there will be a slot on the radio station to promote events, items of interest, in between publications of the Haydon Wick Living magazines. Community groups could also benefit from this as well. It was suggested that a radio microphone could be purchased to loan out to local groups and for interviewing speakers prior to attending Council meetings, which can then be passed to the radio station.

### **713 WW1 MEMORIAL GARDEN**

A discussion took place to finalise the location of the Tommy Figure and memorial bench. The location previously considered was at the front of the Council offices. The other location suggested was to the side of the Council Offices on the open space behind the bus shelter. The location of the bench was raised and it was agreed to consider this at a later stage once the installation of the Tommy Figure and garden had been completed.

**Proposed: Councillor E Baker-Lee**

**Seconder: Councillor D Smith**

**Vote: Unanimous**

**RESOLVED: To install the Tommy figure to mirror the squirrel statue and landscape the garden, and to consider the location of the bench at a later stage**

A request had been received from Haydon Wick Primary School to be involved in any commemorative event arranged by the Parish Council to mark the 100<sup>th</sup> Anniversary of SS1 ending.

It had previously been agreed that the second memorial bench be installed by the obelisk in Haversham Park play area, and it was suggested that as Orchid Vale Primary School was near to this location, they also be contacted to take part in any such event.

### **714 NORTH SWINDON FUN DAY**

The meeting received an update on the arrangements for the North Swindon Fun Day, following a request to Councillors for a lead on this event. Councillor S Heyes volunteered to take the lead and a number of other Councillors offered to participate in the transportation of the equipment, setting up the stand and manning it throughout the day, organising prizes for the games, and goody bags, etc. The office staff would also assist in putting together a pack of consultation information for the event.

### **715 WATER BOTTLE REFILL SCHEME**

Councillor L Brown gave a report on the Water Bottle Refill Scheme, which had been launched by a local parishioner. Councillors had received details of the scheme prior to the meeting. To promote the scheme there will be an “app” to show where bottles can be refilled, and stickers provided for display in and around the building. It was confirmed that the Council water supply is not metered, and the water dispenser operated from the water mains.

After discussion, it was agreed to sign up for the Water Bottle Refill Scheme and to apply for a starter kit.

**Proposed: Councillor L Brown      Second: Councillor R Hailstone**

**Vote: Unanimous**

**RESOLVED: To agree to sign up to the Water Bottle Refill Scheme**

It was suggested that an article on the scheme be published in the next edition of the Haydon Wick Living magazine.

**716 ITEMS FOR NEXT AGENDA**

Councillors were asked to email the office with items for the next meeting on the 18th September 2018.

Councillor D Rodgers left the meeting at 8.45 pm

The meeting closed at 9.00 pm.

Chairman: \_\_\_\_\_