

Minutes of the Annual Meeting of the Haydon Wick Parish Council held on Tuesday 16th May 2017 at 7.00pm in the Council Chamber, Council Offices, Thames Avenue, Haydon Wick.

Present: Councillors L Brown (Outgoing Chairman), D Bower (Outgoing Vice-Chair), C Armagan, E Baker-Lee, P Booth, S Callen, P Eagle, J Fuller, E Gerrard, R Hailstone, S McDermott, D Rodgers, D Smith, C Taylor, M Whelan and R Worman

Clerk: Terry Powell

BOROUGH COUNCILLORS PRESENT: None

PUBLIC: None

487 ELECTION OF CHAIRMAN OF COUNCIL

487.1. As the outgoing Chairman Councillor L Brown asked the meeting for nominations for the position of Chairman of the Parish Council for the coming year

487.2 Councillor L Brown was proposed by Councillor D Smith and was seconded by Councillor R Hailstone. As no other nomination was received Councillor L Brown was elected as Chairman for the coming year

488 CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillor L Brown accepted the position.

489 ELECTION OF VICE-CHAIR OF COUNCIL

489.1. The Chairman Councillor L Brown asked the meeting for nominations for the position of Vice-Chair of the Parish Council for the coming year

489.2 Councillor D Bower was proposed by Councillor D Smith and was seconded by Councillor S Callen. Councillor S McDermott was proposed by Councillor J Fuller and seconded by Councillor R Hailstone. Both candidates accepted a vote by show of hands. Councillor D Bower received four (4) votes and Councillor S McDermott received eight (8) votes. Councillor S McDermott was therefore elected as Vice-Chair

490 APOLOGIES

Councillor P Martin (Medical)

The meeting agreed to accept the reason

491 DECLARATION OF INTERESTS

None

492 PRESENTATION OF CO-OPTED COUNCILLOR

The Clerk introduced Councillor R Worman who had been selected by the co-option panel. Councillor Worman was welcomed by the Chairman and signed the Declaration of Acceptance of Office book

493 MINUTES

The minutes of the Annual Meeting held on Tuesday 17th May 2016 were presented for approval. The meeting agreed that the content represented the meeting.

Proposed: Councillor P Eagle Seconded: Councillor E Baker-Lee
Vote: Agreed with one (1) abstention

RESOLVED - that the minutes of the Annual Meeting held on Tuesday 17th May 2016 be agreed and signed as a correct record.

494 ATTENDANCE AT MEETINGS

The Clerk presented a document giving the attendance record at the various meetings held throughout the year. As agreed at the meeting held in 2016 the record would be made available on the website

Councillor M Whelan joined the meeting at 7.20pm

495 2017/18 MEETING DATES

A table of proposed dates for Full Council and Committee meetings was tabled for approval. Following a discussion it was agreed to adopt the proposed meeting dates

Proposed Councillor C Armagan Seconded Councillor J Fuller
Vote: Agreed

RESOLVED - that the table of meeting dates for 2017/18 be adopted

496 REMOVAL OF COMMUNICATIONS COMMITTEE

The meeting was reminded of the decision of the Full Council to remove the Communications Committee from the list of standing committees and to create a Community Engagement Group as a working group to the Full Council

497 NOMINATIONS OF MEMBERS TO COMMITTEES

497.1 The Clerk advised the meeting that as previously agreed the membership of the Standing Committees is now eleven (11) with two of these positions being automatically given the Chairman and Vice-Chair of the Council. The position of Chair of each Committee would be determined at this meeting with the position of Vice-Chair being decided at the first meeting of each Committee. Prior to the meeting councillors had advised of their committee preferences

497.2 Nomination of members to Policy & Finance Committee

There were nine (9) preferences expressed for membership of this Committee, allowing for the automatic positions given to the Chairman & Vice-Chair. The following councillors were appointed

C Armagan	J Fuller	D Rodgers
S Callen	R Hailstone	C Taylor
P Eagle	P Martin	R Worman

497.3 Nomination of members to Amenities & Leisure Committee

There were nine (9) preferences expressed for membership of this Committee, allowing for the automatic positions given to the Chairman & Vice-Chair. The following Councillors were appointed

E Baker-Lee	P Eagle	D Smith
P Booth	E Gerrard	M Whelan
D Bower	R Hailstone	Vacant

497.4 Nomination of members to Planning & Highways Committee

P Booth	P Martin	C Taylor
D Bower	D Rodgers	M Whelan
J Fuller	D Smith	R Worman

497.5 Nominations to the Youth Council, Grants Working Party and the Personnel Sub-Committee will be made at the meeting of the Policy & Finance Committee

498 NOMINATIONS OF CHAIRS TO THE STANDING COMMITTEES

498.1 Policy & Finance Committee - Councillor S Callen was proposed as Chair by Councillor L Brown and seconded by Councillor S McDermott. As no other nomination was made Councillor S Callen was appointed as Chair

498.2 Amenities & Leisure Committee - Councillor R Hailstone was proposed as Chair by Councillor L Brown and seconded by Councillor P Eagle. As no other nomination was made Councillor R Hailstone was appointed as Chair

498.3 Planning & Highways Committee – Councillor D Bower was proposed as Chair by Councillor L Brown and seconded by Councillor E Baker-Lee. As no other nomination was made Councillor D Bower was appointed as Chair

499 MEDIA & PRESS RELEASE OFFICER

499.1 Nomination of Media & Press Release Officer – As per the Media Policy the Chairman of the Council will undertake this role

499.2. Nomination of Assistant Media & Press Release Officer – In line with the Media Policy the Chair of each Committee will take this role when the matter concerns the area of work of their committee

500 NOMINATION OF SWINDON AREA COMMITTEE OF WALC REPRESENTATIVES

500.1 Swindon Area Committee of WALC Representative

Councillor R Hailstone was the representative for 2016/2017 and indicated he was prepared to continue. As no other nominations were received Councillor R Hailstone was duly elected

500.2 Nomination of second representative to SAC of WALC

Councillor P Eagle was the second representative for 2016/2017 and indicated he was prepared to continue. As no other nominations were received Councillor P Eagle was duly elected

501 NOMINATION OF WALC REPRESENTATIVE

No nominations were received therefore this position would remain vacant

502 NOMINATION OF LIAISON OFFICER WITH SEVEN FIELDS CONSERVATION GROUP

Councillor L Brown was the representative for 2016/17 and she is prepared to stand again. In the absence of any other nomination Councillor L Brown was duly elected.

503 APPOINTMENT INTERNAL AUDITOR FOR FINANCIAL YEAR 2017/18

Mr Stuart Wilbur from Microshade acts as the current Internal Auditor and it is proposed he continues in this role for the next financial year

Proposed: Councillor L Brown Seconded: Councillor S Callen
Vote: Agreed

RESOLVED - that Mr Stuart Wilbur be appointed as the Internal Auditor for 2017/18

504 DECLARATION OF INTERESTS FORMS

The Clerk reminded that if any changes occur these need to be advised as soon as possible

505 CONTINUATION OF COUNCIL LEASES & LICENSES

The Council currently has leases with:-

- Trent Road Field
- Cloverlands
- Lyddon Way
- Kelly Gardens
- Primrose Close
- Clary Road
- Council Offices
- Leisure Garden Goodearl
- Leisure Garden Ventnor Close
- Transferred play areas

Following a brief discussion it was agreed to continue with the leases.

Proposed: Councillor R Hailstone Seconded: Councillor P Eagle
Vote: Agreed

RESOLVED: - that the leases are continued

506 GENERAL POWER OF COMPETENCE

Following a discussion on the General Power of Competence and confirmation from the Clerk that the Council met the legal requirements to do so it was agreed to continue with the adoption of General Power of Competence authority for 2017/18

**Proposed: Councillor E Baker-Lee
Vote: Agreed**

Seconded: Councillor P Booth

**RESOLVED - that the Council continue with the adoption of the
General Power of Competence for 2017/18**

**The Councillors wished to record their thanks for the manner in which the
Clerk had performed his duties using his expertise and professionalism
throughout the year**

**Proposed Councillor P Eagle
Vote: Unanimous**

Seconded Councillor L Brown

Meeting finished at 7.40pm.

Chairman_____