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## **ANNUAL MEETING OF HAYDON WICK PARISH COUNCIL**

**You are advised that the Annual Council Meeting of Haydon Wick Parish Council will be held at the Council Offices, Thames Avenue, Haydon Wick SN25 1QQ on Tuesday 19<sup>th</sup> May 2015 at 7.00pm.**

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**TO ALL MEMBERS OF HAYDON WICK PARISH COUNCIL:** Cllrs J Stooke (Outgoing Chair), J Fuller (Outgoing Vice Chair), R Hailstone, E Gerrard, D Rodgers, S McDermott, P Martin, P Booth, E Baker-Lee, L Brown, A Adams, S Callen, P Eagle, D Smith and C Taylor

### **AGENDA**

- 1. ELECTION OF CHAIRMAN OF COUNCIL**
- 2. TO RECEIVE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATION OF INTERESTS**  
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting, if it becomes apparent, that they have an interest in the matters being discussed:
- 5. MINUTES**  
To agree and sign the minutes of the Annual Meeting held on Tuesday 20<sup>th</sup> May 2014
- 6. ELECTION OF VICE-CHAIRMAN OF COUNCIL**
- 7. STRUCTURE OF COUNCIL**  
To consider proposals from the Clerk on the frequency of meetings, a change to the start times of meetings and to discuss motions on the structure

- 8. NOMINATIONS OF MEMBERS TO THE FOLLOWING COMMITTEES:**
  - 8.1. Policy and Finance (11 positions, quorum 5)
  - 8.2. Amenities & Leisure (11 positions, quorum 5)
  - 8.3. Communications (11 positions, quorum 5)
  - 8.4. Planning and Highways (11 positions, quorum 5)
  - 8.5. Personnel (4 positions, quorum 4)
  - 8.6. Youth Council (4 positions, quorum 4)
  
- 9. MEDIA & PRESS RELEASE OFFICER**
  - 9.1. To receive nomination of Media & Press Release Officer
  - 9.2. To receive nomination of Assistant Media & Press Release Officer
  
- 10. NOMINATION OF REPRESENTATIVE FOR SWINDON AREA COMMITTEE OF WALC**
  - 10.1. To receive nomination of representative to SAC of WALC
  - 10.2. To receive nomination of second representative to SAC of WALC
  - 10.3. To receive nomination of representative to WALC
  
- 11. NOMINATION OF WALC REPRESENTATIVE**
  
- 12. NOMINATION OF LIAISON OFFICER WITH SEVEN FIELDS CONSERVATION GROUP**
  
- 13. NOMINATION OF SWINDON NORTH AND NORTH EAST COMBINED NEIGHBOURHOOD TASKING GROUP REPRESENTATIVE**
  
- 14. APPOINTMENT OF INTERNAL AUDITOR FOR FINANCIAL YEAR 2015 - 2016**
  
- 15. DECLARATION OF INTERESTS**

To request Declaration of Interests forms (if required)
  
- 13. TO CONFIRM CONTINUATION OF COUNCIL LEASES & LICENCES**
  - Trent Road Field
  - Cloverlands
  - Lyddon Way
  - Kelly Gardens
  - Primrose Close
  - Clary Road
  - Council Offices
  - Leisure Garden Site 2
  - Tenancy at Will (transferred play areas)

**14. GENERAL POWER OF COMPETENCE**

To consider whether to make arrangements to exercise the General Power of Competence (attached)

**15. DRAFT ANNUAL RETURN**

To receive the draft annual return

**16. FINANCIAL MATTERS**

(a) To receive details of the current account bank balance and the revenue budgets to 30<sup>th</sup> April 2015

(b) To receive details of the accounts for payment and to give approval for the payments to be made

Terry Powell MHE MILCM  
Clerk –Haydon Wick Parish Council