

ANNUAL MEETING OF HAYDON WICK PARISH COUNCIL

You are advised that the Annual Council Meeting of Haydon Wick Parish Council will be held at the Council Offices, Thames Avenue, Haydon Wick SN25 1QQ on Tuesday 15th May 2018 at 7.00pm.

Wednesday 9th May 2018

TO ALL MEMBERS OF HAYDON WICK PARISH COUNCIL:

Councillor L Brown (Outgoing Chair), S McDermott (Outgoing Vice Chair), E Baker-Lee, D Bower, P Booth, S Callen, P Eagle, J Fuller, E Gerrard, R Hailstone, S Heyes, P Martin, V Manro, D Rodgers, D Smith, C Taylor, R Worman and M Whelan

ALSO TO: Swindon Borough Council Ward Members for information.

AGENDA

- 1. ELECTION OF CHAIRMAN OF COUNCIL**
- 2. TO RECEIVE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 3. ELECTION OF VICE-CHAIRMAN OF COUNCIL**
- 4. TO RECEIVE VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 5. APOLOGIES FOR ABSENCE**
- 6. DECLARATION OF INTERESTS**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting, if it becomes apparent, that they have an interest in the matters being discussed
- 7. MINUTES**
To agree and sign the minutes of the Annual Meeting held on Tuesday 16th May 2017

8. ATTENDANCE AT MEETINGS

To receive a table showing the attendance of Councillors at Full Council and Committee meetings

9. 2018/19 MEETING DATES

To approve the Full Council and Committee dates for 2018/19

10. NOMINATIONS OF MEMBERS TO THE STANDING COMMITTEES:

Policy and Finance (9 positions, quorum 5)

Amenities & Leisure (9 positions, quorum 5)

Planning and Highways (9 positions, quorum 5)

Note Membership of the Personnel Sub-Committee will be determined at the first meeting of Policy & Finance Committee following the Annual Meeting and will comprise of 5 positions (the Chair and Vice-Chair of Policy & Finance are expected to take two [2] positions) with a quorum of 3.

Membership of the Grants Working Party will be determined at the first meeting of Policy & Finance Committee following the Annual Meeting and will comprise of 5 positions (the Chair and Vice-Chair of Policy & Finance are expected to take two [2] positions) with a quorum of 3

Councillors wishing to serve in an advisory capacity on the Youth Council, if one is formed, will be selected from the Full Council with a maximum of four (4)

11. NOMINATIONS OF CHAIR TO THE STANDING COMMITTEES:

Policy and Finance

Amenities & Leisure

Planning and Highways

Note Standing Order 53 requires the Vice-Chair of each Committee to be elected at the first meeting of the Committee following the Annual Meeting

12. NOMINATION OF REPRESENTATIVES FOR SWINDON AREA COMMITTEE OF WALC

Representatives (two [2] in number) to the Swindon Area Committee of the Wiltshire Association of Local Councils

13. **NOMINATION OF REPRESENTATIVE TO THE WILTSHIRE ASSOCIATION OF LOCAL COUNCILS**
14. **NOMINATION OF LIAISON OFFICER WITH THE SEVEN FIELDS CONSERVATION GROUP**
15. **APPOINTMENT OF INTERNAL AUDITOR FOR FINANCIAL YEAR 2018 – 2019**
16. **DECLARATION OF INTERESTS**
To advise of any changes to the Declaration of Interests forms
17. **CONTINUATION OF COUNCIL LEASES & LICENCES**

To confirm the continuance of the leases and licenses listed below

- Trent Road Field
- Cloverlands
- Lyddon Way
- Kelly Gardens
- Primrose Close
- Clary Road
- Council Offices
- Leisure Garden Goodearl site
- Leisure Gardens Ventnor Close
- Transferred play areas

18. **GENERAL POWER OF COMPETENCE**
To agree to the continuance of the authority to exercise the General Power of Competence

Terry Powell MIHE MILCM
Clerk & Responsible Financial Officer