

**COMMITTEE ATTENDANCE MAY 2015 TO APRIL 2016**

	<b>Full Council</b>	<b>Policy &amp; Finance</b>	<b>Amenities &amp; Leisure</b>	<b>Planning &amp; Highways</b>	<b>Communications</b>
<b>Expected Attendance (meetings x members)</b>	<b>342 (19 x 18)</b>	<b>117 (9 x 13)</b>	<b>130 (10 x 13)</b>	<b>169 (13 x 13)</b>	<b>104 (8 x 13)</b>
<b>Actual Attendance</b>	<b>256</b>	<b>81</b>	<b>85</b>	<b>96</b>	<b>59</b>
<b>Percentage</b>	<b>75%</b>	<b>69%</b>	<b>65% (72% - 1 vacancy)</b>	<b>57% (68% - 2 vacancies)</b>	<b>56%</b>

**Expected Attendance** - The total number of meetings held in year multiplied by the positions (with no allowance given for unfilled positions)

**Actual Attendance** – The total number of Councillors who attended in their capacity as a member of that Committee/Council meeting

**Percentage** - The percentage of attendance at meetings overall (figures in red show allowance for average attendance of unfilled positions)

Nationally a good attendance record is held to be between 70% and 80%. Apart from the Full Council meetings the attendance percentage at HWPC is hovering just below the lower limit.

The overall percentage for attendance at all meetings is 68% (using the figures in red for A&L and P&H). The table below shows the annual range of attendance expressed as a percentage for each meeting.

	<b>Full Council</b>	<b>Policy &amp; Finance</b>	<b>Amenities &amp; Leisure</b>	<b>Planning &amp; Highways</b>	<b>Communications</b>
<b>Lowest Attendance</b>	50%	44%	40%	31%	25%
<b>Highest Attendance</b>	100%	100%	90%	85%	75%